TRADE SHOW & CONVENTION EXHIBITOR SUPPLEMENTAL

For businesses that exhibit at trade shows, conventions, expos, and consumer shows. Exhibition service contractors and exhibit builders use CWCO-SUP-EXPOSVC; event producers use CWCO-SUP-EVENTPROD. Complete with ACORD 125/126. Attach the show schedule for the next 12 months, a sample exhibitor contract and its insurance section, booth drawings or photos, a schedule of exhibit property values, and five years of loss runs.

1 APPLICANT / BUSINESS INFORMATION

LEGAL BUSINESS NAME | DBA | FEIN | YEARS IN BUSINESS

BUSINESS ADDRESS | CITY / STATE / ZIP | WEBSITE

Entity type:
☐ Sole proprietor ☐ Partnership ☐ LLC ☐ Corporation ☐ Nonprofit

PRIMARY CONTACT / TITLE | PHONE | EMAIL

INDUSTRY / PRODUCTS EXHIBITED | STATES AND COUNTRIES WHERE SHOWS ARE HELD

2 OPERATIONS

SHOW NAME / CITY	DATES (INCL. MOVE-IN/OUT)	BOOTH SIZE	EXHIBIT PROPERTY VALUE ($)

Booth features (check all that apply):
☐ Inline or pipe-and-drape only ☐ Island or peninsula booth ☐ Double-deck or multi-level booth ☐ Hanging signs or overhead rigging
☐ Large LED walls or video ☐ Live product demonstrations ☐ Vehicles or heavy equipment ☐ Food or drink sampling

Booth installed and dismantled by (check all that apply):
☐ The applicant's own employees ☐ The show's general service contractor ☐ An exhibitor-appointed contractor (EAC)
☐ The exhibit house that built the booth

Volume (next 12 months):
____ Shows ____ International shows ____ Employees traveling to shows ____ Booth staff hired locally

3 EXPOSURE & RISK QUESTIONS — EXHIBITOR CONTRACTS & BOOTH ACTIVITIES

Exhibitor contracts commonly require $1M/$2M general liability naming show management, the venue, and the general service contractor, and certificates that miss an entity can be turned away at the dock. An attendee's 2018 death on an exhibit demonstration swing led to a lawsuit.

3-1 Do exhibitor contracts require the applicant to indemnify show management or the venue? ☐ Yes ☐ No
IF YES, EXPLAIN

3-2 Is a separate certificate issued for each show naming every required additional insured? ☐ Yes ☐ No
IF NO, EXPLAIN

3-3 Do contracts require primary and non-contributory coverage or waivers of subrogation? ☐ Yes ☐ No
IF YES, EXPLAIN

3-4 Do contracts require limits above $1 million per occurrence? ☐ Yes ☐ No
IF YES, EXPLAIN

3-5 Do attendees sit on, ride, climb, or operate any product or display? ☐ Yes ☐ No
IF YES, EXPLAIN

This supplemental is an intake document. It does not replace any carrier application and affords no coverage.

3-6 Are machinery, lasers, chemicals, or open flame demonstrated? ☐ Yes ☐ No
IF YES, EXPLAIN

3-7 Is food, alcohol, or any consumable product given out or sold? ☐ Yes ☐ No
IF YES, EXPLAIN

3-8 Are booth structures over 8 feet tall or double-deck designed by a licensed engineer? ☐ Yes ☐ No
IF NO, EXPLAIN

3-9 Do any booths use hanging signs or rigging attached to the venue ceiling? ☐ Yes ☐ No
IF YES, EXPLAIN

3-10 Are promotional models, entertainers, or contests used in the booth? ☐ Yes ☐ No
IF YES, EXPLAIN

3-11 Does the applicant host off-site receptions or hospitality events during shows? ☐ Yes ☐ No
IF YES, EXPLAIN

4 EXPOSURE & RISK QUESTIONS — EXHIBIT PROPERTY, TRAVEL & STAFF

Freight is lost or misdelivered at advance warehouses, booths catch fire, and show management disclaims responsibility for exhibitor property. Exhibitor contracts also require workers' compensation that complies with the show's state.

4-1 Is exhibit property insured while in transit, in storage, and on the show floor? ☐ Yes ☐ No
IF NO, EXPLAIN

4-2 Are any exhibits, samples, or electronics valued over $250,000 at one show? ☐ Yes ☐ No
IF YES, EXPLAIN

4-3 Are exhibits stored at an exhibit house or the contractor's warehouse between shows? ☐ Yes ☐ No
IF YES, EXPLAIN

4-4 Are products shipped to or from shows outside the U.S.? ☐ Yes ☐ No
IF YES, EXPLAIN

4-5 Are booths left unattended overnight without venue security? ☐ Yes ☐ No
IF YES, EXPLAIN

4-6 Does workers' compensation cover employees working at shows in other states? ☐ Yes ☐ No
IF NO, EXPLAIN

4-7 Do employees drive their own or rented vehicles to shows? ☐ Yes ☐ No
IF YES, EXPLAIN

4-8 Are temporary booth staff hired through an agency? ☐ Yes ☐ No
IF YES, EXPLAIN

4-9 Do employees operate forklifts, lifts, or ladders during setup? ☐ Yes ☐ No
IF YES, EXPLAIN

5 PAYROLL, SALES & REVENUE

ANNUAL GROSS REVENUE ($)	ANNUAL TRADE SHOW BUDGET ($)	TOTAL ANNUAL PAYROLL ($)	TOTAL EXHIBIT PROPERTY VALUE ($)

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6 PRIOR INSURANCE & LOSS HISTORY

Attach currently valued loss runs for the last 5 years.

GL CARRIER / LIMITS	INLAND MARINE / EXHIBITION FLOATER CARRIER	UMBRELLA LIMIT

DATE OF LOSS	DESCRIPTION	TOTAL INCURRED ($)	OPEN / CLOSED

6-1 Has an attendee, worker, or neighboring exhibitor been injured at the applicant's booth? ☐ Yes ☐ No
IF YES, EXPLAIN

6-2 Has exhibit property been lost, stolen, or damaged at or on the way to a show? ☐ Yes ☐ No
IF YES, EXPLAIN

6-3 Has any carrier declined, cancelled, or non-renewed coverage for this operation in the past 5 years? ☐ Yes ☐ No
IF YES, EXPLAIN

6-4 Is the applicant aware of any incident or circumstance that could give rise to a claim? ☐ Yes ☐ No
IF YES, EXPLAIN

7 RISK MANAGEMENT & SAFETY

7-1 Is there a pre-show checklist for certificates, booth safety, and staff briefings? ☐ Yes ☐ No
IF NO, EXPLAIN

7-2 Are exhibitor-appointed contractors required to carry their own insurance naming the applicant? ☐ Yes ☐ No
IF NO, EXPLAIN

7-3 Is exhibit property photographed and inventoried before shipping? ☐ Yes ☐ No
IF NO, EXPLAIN

8 SIGNATURE & FRAUD WARNING

The undersigned declares that the statements and answers given in this supplemental are true, complete and correct to the best of their knowledge, and that no material fact has been withheld or misstated. The applicant agrees that this supplemental, together with all ACORD applications and attachments, forms the basis of any submission to insurers and may be relied upon by them. Signing this supplemental does not bind coverage. This supplemental is an intake document prepared by Cory Washington & Co. LLC to support carrier submission; it does not itself provide coverage.

FRAUD NOTICE: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, may be committing a fraudulent insurance act, which is a crime and may subject such person to criminal and civil penalties. State-specific fraud warnings appear on the insurer's application.

APPLICANT / AUTHORIZED SIGNATURE (TYPE FULL NAME)	TITLE	DATE

PRODUCER — CORY WASHINGTON & CO. LLC	PRODUCER SIGNATURE (TYPE FULL NAME)	DATE