

Covers private contractors transporting students for public, charter, and private schools, including special-needs routes, Head Start, field trips, and athletics. Complete with ACORD 125/126/127/129. Attach the fleet schedule, driver list, current school transportation contracts (with insurance and indemnity terms), and the most recent state inspection results.

1 APPLICANT / BUSINESS INFORMATION

LEGAL BUSINESS NAME	DBA	FEIN	YEARS IN BUSINESS
TERMINAL / YARD ADDRESS	CITY / STATE / ZIP	WEBSITE	

Entity type:
☐ Sole proprietor ☐ Partnership ☐ LLC ☐ Corporation

PRIMARY CONTACT / TITLE	PHONE	EMAIL

USDOT NO. (IF ANY)	STATE PUPIL TRANSPORTATION CERTIFICATION / PERMIT NO.

2 OPERATIONS

DESCRIPTION OF OPERATIONS (DISTRICTS SERVED, ROUTE TYPES, TERMINALS, CONTRACT TERMS)

Services provided (check all that apply):

- ☐ Home-to-school routes ☐ Special-needs routes ☐ Preschool / Head Start ☐ Field trips / athletics ☐ Charter / non-school groups
☐ Summer camp transport ☐ Private / charter school contracts

VEHICLE TYPE	COUNT	AVERAGE AGE (YRS)	SEAT BELTS (Y/N)	CAMERAS (Y/N)

Types: Type A (small) school bus; Type C (conventional); Type D (transit); wheelchair-lift equipped; activity bus; vans / cars used for student transport.

Volume:

Daily routes Students transported daily Drivers Monitors / aides Terminals / yards

2-1 Do school contracts require the applicant to indemnify the district and carry specified auto, abuse, and umbrella limits? ☐ Yes ☐ No
 IF YES, EXPLAIN

2-2 Does the applicant transport non-school groups or perform charter work for hire? ☐ Yes ☐ No
 IF YES, EXPLAIN

Charter and private-school trip work is generally subject to the full federal motor carrier safety regulations, unlike home-to-school routes.

3 EXPOSURE & RISK QUESTIONS — DRIVER QUALIFICATION & CONDUCT

3-1 Does every driver hold a CDL with passenger and school bus endorsements where required? ☐ Yes ☐ No
 IF YES, EXPLAIN

3-2 Are drivers in a DOT drug and alcohol testing program (pre-employment, random, post-accident) with Clearinghouse queries? ☐ Yes ☐ No
 IF YES, EXPLAIN

- 3-3 Are fingerprint-based criminal background checks, including sex offender registries, completed for every driver and aide? ☐ Yes ☐ No
IF YES, EXPLAIN
- 3-4 Are motor vehicle records reviewed before hire and at least annually, with written disqualification criteria? ☐ Yes ☐ No
IF YES, EXPLAIN
- 3-5 Do drivers complete entry-level school bus training and annual in-service training? ☐ Yes ☐ No
IF YES, EXPLAIN
- 3-6 Is personal phone use while driving prohibited and monitored (e.g., inward-facing cameras or telematics)? ☐ Yes ☐ No
IF YES, EXPLAIN
- 3-7 Are drivers' split shifts and total daily hours monitored to limit fatigue? ☐ Yes ☐ No
IF YES, EXPLAIN

4 EXPOSURE & RISK QUESTIONS — STUDENT SAFETY & SUPERVISION

A contractor paid \$23.5 million after a nonverbal autistic student was left on a bus and died, and districts and contractors have paid multimillion-dollar settlements over drivers and aides abusing special-needs students.

- 4-1 Is every bus equipped with a child-check system that requires the driver to walk to the rear before shutting down? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-2 Is a post-trip inspection for sleeping or hidden children documented after every run? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-3 Are route stops reviewed so students do not cross multi-lane highways, and is danger-zone training given to drivers and students? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-4 Are stop-arm cameras installed to document vehicles that illegally pass a stopped bus? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-5 Are drivers and aides trained in wheelchair and child safety restraint securement, with equipment inspected? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-6 Is there a written policy that young or special-needs students are released only to an authorized adult, with a procedure if no one is there? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-7 Are aides or monitors assigned to every special-needs route? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-8 Are interior cameras on every bus, with footage retained and reviewed after complaints? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-9 Is there a written abuse-prevention policy limiting one-on-one contact with students and requiring reports of suspected abuse? ☐ Yes ☐ No
IF YES, EXPLAIN
- 4-10 In the past 10 years, has any driver, aide, or student been accused of abusing or assaulting a student on a bus? ☐ Yes ☐ No
IF YES, EXPLAIN

5 EXPOSURE & RISK QUESTIONS — FLEET & YARDS

- 5-1 Do all buses pass the state's annual school bus inspection, with any out-of-service items fixed before use? ☐ Yes ☐ No
IF YES, EXPLAIN
- 5-2 Are written pre-trip inspections completed and kept for every vehicle every day? ☐ Yes ☐ No
IF YES, EXPLAIN
- 5-3 Are maintenance records kept for each vehicle, including brakes, tires, lifts, and emergency exits? ☐ Yes ☐ No
IF YES, EXPLAIN
- 5-4 Are yards fenced and secured, and is there on-site fuel storage? ☐ Yes ☐ No
IF YES, EXPLAIN

6 PAYROLL, SALES & REVENUE

TOTAL ANNUAL PAYROLL (\$, ILLUSTRATIVE)

NUMBER OF DRIVERS

NUMBER OF AIDES / MECHANICS / OFFICE

PROJECTED ANNUAL GROSS REVENUE (\$, ILLUSTRATIVE)

PRIOR YEAR REVENUE (\$, ILLUSTRATIVE)

ANNUAL FLEET MILEAGE

7 PRIOR INSURANCE & LOSS HISTORY

Attach currently-valued loss runs for the last 5 years for auto, GL, abuse, and workers' compensation.

CURRENT AUTO CARRIER

CURRENT AUTO LIABILITY LIMIT

CURRENT ABUSE & MOLESTATION LIMIT

7-1 Has any carrier declined, cancelled, or non-renewed coverage for this operation in the last 5 years?

☐ Yes ☐ No

IF YES, EXPLAIN

7-2 Does any current policy (auto or GL) exclude abuse or molestation of students?

☐ Yes ☐ No

IF YES, EXPLAIN

DATE OF LOSS	DESCRIPTION	TOTAL INCURRED (\$, ILLUSTRATIVE)	OPEN / CLOSED

7-3 Is the applicant aware of any incident, complaint, or circumstance not yet resulting in a claim that could reasonably give rise to one?

☐ Yes ☐ No

IF YES, EXPLAIN

8 RISK MANAGEMENT & SAFETY

8-1 Is every crash, injury, and student incident reported to the school and reviewed by management?

☐ Yes ☐ No

IF YES, EXPLAIN

8-2 Are emergency evacuation drills conducted with students at least as often as state law requires?

☐ Yes ☐ No

IF YES, EXPLAIN

8-3 Is a written emergency plan in place for crashes, medical events, and severe weather on routes?

☐ Yes ☐ No

IF YES, EXPLAIN

8-4 Are telematics or GPS used to monitor speed, harsh braking, and route adherence?

☐ Yes ☐ No

IF YES, EXPLAIN

9SIGNATURE & FRAUD WARNING

The undersigned declares that the statements and answers given in this supplemental are true, complete and correct to the best of their knowledge, and that no material fact has been withheld or misstated. The applicant agrees that this supplemental, together with all ACORD applications and attachments, forms the basis of any submission to insurers and may be relied upon by them. Signing this supplemental does not bind coverage. This supplemental is an intake document prepared by Cory Washington & Co. LLC to support carrier submission; it does not itself provide coverage.

FRAUD NOTICE: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (State-specific fraud warnings apply; see state amendatory notice.)

APPLICANT / AUTHORIZED SIGNATURE (TYPE FULL NAME)	TITLE	DATE
PRODUCER — CORY WASHINGTON & CO. LLC	PRODUCER SIGNATURE (TYPE FULL NAME)	DATE