CORY WASHINGTON & CO.

SMARTER RISK. STRONGER BUSINESS.

CWCO-SUP-LOCKSMITH Rev. 09-2026

LOCKSMITH SUPPLEMENTAL

Covers mobile and storefront locksmiths, including automotive, safe, commercial hardware, and access control work. Complete with ACORD 125, 126, and 127 (vehicles). Attach the written identity-verification policy and a copy of any state license.

1 APPLICANT / BUSINESS INFORMATION

LEGAL BUSINESS NAME	DBA	FEIN	YEARS IN BUSINESS

BUSINESS ADDRESS	CITY / STATE / ZIP	WEBSITE

Entity type:

☐ Sole proprietor ☐ Partnership ☐ LLC ☐ Corporation ☐ Franchise

PRIMARY CONTACT / TITLE	PHONE	EMAIL

STATE LOCKSMITH LICENSE NO. (IF REQUIRED)	LOW-VOLTAGE / ALARM LICENSE NO. (IF ANY)	PROFESSIONAL MEMBERSHIP (E.G., ALOA)

2 OPERATIONS

SERVICE	% OF ANNUAL REVENUE

Services: residential lockouts; automotive lockouts and key programming; rekeying and lock installation; commercial hardware and master key systems; electronic access control; safes and vaults (opening, sales, moving); key duplication; storefront retail; other.

NUMBER OF TECHNICIANS	SERVICE VEHICLES	SERVICE CALLS PER YEAR	STATES WORKED

2-1 Does the applicant offer 24-hour emergency lockout service? ☐ Yes ☐ No

IF YES, EXPLAIN

2-2 Does the applicant program or originate car keys and transponders? ☐ Yes ☐ No

IF YES, EXPLAIN

2-3 Does the applicant install or service electronic access control, cameras, or alarm systems? ☐ Yes ☐ No

IF YES, EXPLAIN

2-4 Does the applicant open, sell, install, or move safes? ☐ Yes ☐ No

IF YES, EXPLAIN

3 EXPOSURE & RISK QUESTIONS — LOCKOUTS, IDENTITY VERIFICATION & ACCESS

A locksmith's core service is getting people into homes, cars, and safes. Opening a door for someone who isn't entitled to enter is the defining liability for this class, and records of identity checks are the main defense.

3-1 Is there a written policy requiring photo ID that matches the address before any residential or business lockout? ☐ Yes ☐ No
IF YES, EXPLAIN

3-2 For vehicle openings and key originations, are the VIN, registration or title, and ID checked before work begins? ☐ Yes ☐ No
IF YES, EXPLAIN

3-3 Do technicians refuse service when ownership or right of entry can't be verified? ☐ Yes ☐ No
IF YES, EXPLAIN

3-4 Is a record kept of every opening (customer name, ID checked, address or VIN, date, and technician)? ☐ Yes ☐ No
IF YES, EXPLAIN

RECORD RETENTION PERIOD

RECORD METHOD (PAPER / APP / PHOTO OF ID)

3-5 Are customers' key codes, master key charts, and bitting records stored securely with limited access? ☐ Yes ☐ No
IF YES, EXPLAIN

3-6 Does the applicant refuse to copy restricted or "do not duplicate" keys without authorization? ☐ Yes ☐ No
IF YES, EXPLAIN

3-7 Has anyone claimed the applicant let an unauthorized person into a home, car, or safe, or that a theft followed its service? ☐ Yes ☐ No
IF YES, EXPLAIN

4 EXPOSURE & RISK QUESTIONS — COMMERCIAL HARDWARE, ACCESS CONTROL & LIFE SAFETY

Locks on exit doors must meet fire and building codes. The 2024 International Building Code requires electromagnetic locks on doors with panic hardware to release by a switch in the panic hardware, not by a sensor.

4-1 Does the applicant install or modify locks, panic hardware, or access control on exit doors, fire doors, or in public buildings? ☐ Yes ☐ No
IF YES, EXPLAIN

4-2 If yes to 4-1, is that work done to current fire, building, and accessibility codes, with permits and inspections where required? ☐ Yes ☐ No
IF YES, EXPLAIN

4-3 Are access control installers licensed where the state requires it, and trained on the systems they install? ☐ Yes ☐ No
IF YES, EXPLAIN

4-4 Does the applicant use subcontractors, and do they carry their own GL and workers' comp naming the applicant? ☐ Yes ☐ No
IF YES, EXPLAIN

4-5 Has a customer claimed a lock or access system failed, trapped someone, or allowed a break-in? ☐ Yes ☐ No
IF YES, EXPLAIN

5 EXPOSURE & RISK QUESTIONS — SAFES, VEHICLES & TOOLS

5-1 When moving safes, are rated equipment and trained crews used, with the route and floor load checked first? ☐ Yes ☐ No
IF YES, EXPLAIN

5-2 Before drilling or opening a safe, is ownership verified and the customer asked to document the contents? ☐ Yes ☐ No
IF YES, EXPLAIN

5-3 Are key machines, code equipment, and key blanks locked in vans and the shop, with vans alarmed and never left running? ☐ Yes ☐ No
IF YES, EXPLAIN

5-4 Are written estimates given before work, with the business name shown on vans and invoices? ☐ Yes ☐ No
IF YES, EXPLAIN

TOOLS & EQUIPMENT VALUE ($)

INVENTORY VALUE ($)

6 PAYROLL, SALES & REVENUE

TOTAL ANNUAL PAYROLL ($)	PAID TO SUBCONTRACTORS ($)	NUMBER OF EMPLOYEES

PROJECTED ANNUAL GROSS REVENUE ($)	PRIOR YEAR ACTUAL REVENUE ($)	ACCESS CONTROL / ELECTRONIC REVENUE ($)

7 PRIOR INSURANCE & LOSS HISTORY

Attach currently valued loss runs for the last 5 years.

CURRENT GL CARRIER / LIMITS	COMMERCIAL AUTO CARRIER	PROFESSIONAL / E&O CARRIER (IF ANY)

7-1 Has any carrier declined, cancelled, or non-renewed coverage for this operation in the last 5 years? ☐ Yes ☐ No

IF YES, EXPLAIN

DATE OF LOSS	DESCRIPTION	TOTAL INCURRED ($)	OPEN / CLOSED

7-2 Is the applicant aware of any incident, complaint, or circumstance not yet resulting in a claim that could reasonably give rise to one? ☐ Yes ☐ No

IF YES, EXPLAIN

8 RISK MANAGEMENT & SAFETY

8-1 Are all technicians background-checked before hire and carry company ID on every call? ☐ Yes ☐ No

IF YES, EXPLAIN

8-2 Are driving records checked for all technicians who drive company vehicles? ☐ Yes ☐ No

IF YES, EXPLAIN

9 SIGNATURE & FRAUD WARNING

The undersigned declares that the statements and answers given in this supplemental are true, complete and correct to the best of their knowledge, and that no material fact has been withheld or misstated. The applicant agrees that this supplemental, together with all ACORD applications and attachments, forms the basis of any submission to insurers and may be relied upon by them. Signing this supplemental does not bind coverage. This supplemental is an intake document prepared by Cory Washington & Co. LLC to support carrier submission; it does not itself provide coverage.

FRAUD NOTICE: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (State-specific fraud warnings apply; see state amendatory notice.)

APPLICANT / AUTHORIZED SIGNATURE (TYPE FULL NAME)	TITLE	DATE

PRODUCER — CORY WASHINGTON & CO. LLC	PRODUCER SIGNATURE (TYPE FULL NAME)	DATE