

Covers limousine, party bus, minibus, and motorcoach charter operators. Sedan and SUV livery (black car) uses CWCO-SUP-LIVERY; taxis use CWCO-SUP-TAXI. Complete with ACORD 125 and 127 and a vehicle and driver schedule.

1 APPLICANT / BUSINESS INFORMATION

LEGAL BUSINESS NAME	DBA	FEIN	YEARS IN BUSINESS
GARAGING ADDRESS	CITY / STATE / ZIP	WEBSITE	

Entity type:
☐ Sole proprietor ☐ Partnership ☐ LLC ☐ Corporation ☐ Nonprofit

PRIMARY CONTACT / TITLE	PHONE	EMAIL

USDOT NO. (IF ANY)	MC / OPERATING AUTHORITY NO.	STATE / LOCAL PERMIT OR LICENSE NO(S).

2 OPERATIONS

VEHICLE TYPE	COUNT	SEATING CAPACITY	AVERAGE MODEL YEAR	OWNED / LEASED / DRIVER-OWNED

Vehicle types: sedans or SUVs; stretch limousines; limo or party buses; minibuses (up to 15 passengers); minibuses (16+ passengers); motorcoaches.

NUMBER OF DRIVERS	W-2 EMPLOYEES (%)	OWNER-OPERATORS / LEASE DRIVERS (%)	ANNUAL DRIVER TURNOVER (%)

TRIPS PER YEAR	ANNUAL FLEET MILEAGE	INTERSTATE TRIPS (%)

2-1 Does the applicant operate stretched or modified vehicles? ☐ Yes ☐ No
 IF YES, EXPLAIN

2-2 Does the applicant operate party buses? ☐ Yes ☐ No
 IF YES, EXPLAIN

2-3 Does the applicant carry school, youth, or prom groups? ☐ Yes ☐ No
 IF YES, EXPLAIN

2-4 Does the applicant farm out trips to other operators? ☐ Yes ☐ No
 IF YES, EXPLAIN

3 EXPOSURE & RISK QUESTIONS — VEHICLE CONDITION, INSPECTIONS & MODIFIED VEHICLES

In the 2018 Schoharie crash, a 17-year-old stretch limo that had failed two state inspections lost its brakes, killing 20 people. The operator was convicted of manslaughter and is serving 5 to 15 years; an appeals court said the deaths occurred because he did not inspect, maintain, or repair the vehicle.

3-1 Are all required state and DOT inspections current for every vehicle? ☐ Yes ☐ No
 IF YES, EXPLAIN

3-2 Has any vehicle failed an inspection or been placed out of service in the last 3 years? ☐ Yes ☐ No
 IF YES, EXPLAIN

3-3 Is any vehicle that fails an inspection kept off the road until repairs are completed and documented? ☐ Yes ☐ No
 IF YES, EXPLAIN

3-4	If yes to 2-1, were stretched vehicles built by a manufacturer-certified upfitter (e.g., QVM)?	☐ Yes ☐ No
IF YES, EXPLAIN		
3-5	Are brakes inspected by a qualified mechanic on a written schedule, with records kept?	☐ Yes ☐ No
IF YES, EXPLAIN		
3-6	Do drivers complete written pre-trip and post-trip inspection reports every shift?	☐ Yes ☐ No
IF YES, EXPLAIN		
3-7	Does every passenger seat have a working seat belt?	☐ Yes ☐ No
IF YES, EXPLAIN		
3-8	Are emergency exits marked and working in every vehicle?	☐ Yes ☐ No
IF YES, EXPLAIN		
3-9	Has a vehicle been in an accident caused by mechanical failure?	☐ Yes ☐ No
IF YES, EXPLAIN		

4 EXPOSURE & RISK QUESTIONS — DRIVERS, LICENSING & HOURS

4-1	Do all drivers of vehicles for 16 or more passengers hold a CDL with a passenger endorsement?	☐ Yes ☐ No
IF YES, EXPLAIN		
4-2	Are drivers tested for drugs and alcohol under a DOT testing program?	☐ Yes ☐ No
IF YES, EXPLAIN		
4-3	Are driving records pulled at hire and reviewed at least yearly?	☐ Yes ☐ No
IF YES, EXPLAIN		
4-4	Are hours of service tracked (with ELDs where required) and limits enforced?	☐ Yes ☐ No
IF YES, EXPLAIN		
4-5	Do drivers complete defensive-driving training at hire and at least every 3 years?	☐ Yes ☐ No
IF YES, EXPLAIN		
4-6	If yes to 2-4, are farm-out operators' authority and insurance verified before each trip?	☐ Yes ☐ No
IF YES, EXPLAIN		

5 EXPOSURE & RISK QUESTIONS — PASSENGERS, ALCOHOL & CONDUCT

5-1	Is alcohol allowed on board any vehicle?	☐ Yes ☐ No
IF YES, EXPLAIN		
5-2	If yes to 5-1, is there a written policy barring alcohol on trips with passengers under 21?	☐ Yes ☐ No
IF YES, EXPLAIN		
5-3	If yes to 2-3, is an adult chaperone required on every youth trip?	☐ Yes ☐ No
IF YES, EXPLAIN		
5-4	Are passengers required to stay seated with belts on while the vehicle moves?	☐ Yes ☐ No
IF YES, EXPLAIN		
5-5	Has a passenger been injured or assaulted on a trip?	☐ Yes ☐ No
IF YES, EXPLAIN		
5-6	Has the applicant faced a claim that underage passengers drank on a trip?	☐ Yes ☐ No
IF YES, EXPLAIN		

6 PAYROLL, SALES & REVENUE

TOTAL ANNUAL PAYROLL (\$)	PROJECTED ANNUAL GROSS REVENUE (\$)	PARTY BUS REVENUE (\$)

7 PRIOR INSURANCE & LOSS HISTORY

Attach currently valued loss runs for the last 5 years for auto liability, physical damage, and general liability.

CURRENT AUTO CARRIER

AUTO LIABILITY LIMIT

UMBRELLA / EXCESS LIMIT

7-1 Has any carrier declined, cancelled, or non-renewed coverage in the last 5 years?

☐ Yes ☐ No

IF YES, EXPLAIN

DATE OF LOSS	DESCRIPTION	TOTAL INCURRED (\$)	OPEN / CLOSED

7-2 Is the applicant aware of any incident, complaint, or circumstance not yet resulting in a claim that could reasonably give rise to one?

☐ Yes ☐ No

IF YES, EXPLAIN

8 RISK MANAGEMENT

8-1 Are maintenance records kept for the life of each vehicle?

☐ Yes ☐ No

IF YES, EXPLAIN

8-2 Are vehicles equipped with cameras or telematics reviewed after incidents?

☐ Yes ☐ No

IF YES, EXPLAIN

9 SIGNATURE & FRAUD WARNING

The undersigned declares that the statements and answers given in this supplemental are true, complete and correct to the best of their knowledge, and that no material fact has been withheld or misstated. The applicant agrees that this supplemental, together with all ACORD applications and attachments, forms the basis of any submission to insurers and may be relied upon by them. Signing this supplemental does not bind coverage. This supplemental is an intake document prepared by Cory Washington & Co. LLC to support carrier submission; it does not itself provide coverage.

FRAUD NOTICE: Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, commits a fraudulent insurance act, which is a crime and subjects such person to criminal and civil penalties. (State-specific fraud warnings apply; see state amendatory notice.)

APPLICANT / AUTHORIZED SIGNATURE (TYPE FULL NAME)

TITLE

DATE

PRODUCER — CORY WASHINGTON & CO. LLC

PRODUCER SIGNATURE (TYPE FULL NAME)

DATE