

For residential and commercial interior designers and decorators, including those who buy goods for clients, manage installations, or stage homes. Complete with CWCO-SUP-CORE and ACORD 125. Architects use CWCO-SUP-ARCHENG; contractors use CWCO-SUP-CTR.

## 1 APPLICANT / BUSINESS INFORMATION

|                      |                      |                      |                      |
|----------------------|----------------------|----------------------|----------------------|
| LEGAL BUSINESS NAME  | DBA                  | FEIN                 | YEARS IN BUSINESS    |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| BUSINESS ADDRESS     | CITY / STATE / ZIP   | WEBSITE              |                      |
| <input type="text"/> | <input type="text"/> | <input type="text"/> |                      |

**Entity type:**  
☐ Sole proprietor    ☐ Partnership    ☐ LLC    ☐ Corporation

|                                         |                      |                      |
|-----------------------------------------|----------------------|----------------------|
| PRIMARY CONTACT / TITLE                 | PHONE                | EMAIL                |
| <input type="text"/>                    | <input type="text"/> | <input type="text"/> |
| STATE REGISTRATION / NCIDQ NO. (IF ANY) | DESIGNERS ON STAFF   | PROJECTS PER YEAR    |
| <input type="text"/>                    | <input type="text"/> | <input type="text"/> |

## 2 OPERATIONS

| WORK TYPE            | % OF REVENUE         |
|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> |
| <input type="text"/> | <input type="text"/> |

Work types: residential design; commercial / hospitality / healthcare design; furniture and goods purchasing; installation and project management; home staging; e-design; other.

|                             |                                           |                      |
|-----------------------------|-------------------------------------------|----------------------|
| LARGEST PROJECT BUDGET (\$) | GOODS PURCHASED FOR CLIENTS PER YEAR (\$) | ANNUAL REVENUE (\$)  |
| <input type="text"/>        | <input type="text"/>                      | <input type="text"/> |

2-1 Does the firm buy furniture, fixtures, or goods for clients and resell them? ☐ Yes ☐ No  
 IF YES, EXPLAIN

2-2 Does the firm hire or manage contractors or installers? ☐ Yes ☐ No  
 IF YES, EXPLAIN

2-3 Does the firm prepare drawings that are submitted for building permits? ☐ Yes ☐ No  
 IF YES, EXPLAIN

2-4 Does the firm stage homes with its own furniture inventory? ☐ Yes ☐ No  
 IF YES, EXPLAIN

## 3 EXPOSURE & RISK QUESTIONS — PURCHASING, CLIENT DEPOSITS & SPECIFICATIONS

In 2025 Pennsylvania's Attorney General sued a design firm that acted as clients' purchasing agent, alleging it took full prepayment for furniture it never ordered — over \$190,000 in losses. Specification errors and installation damage are the other common claims.

3-1 Does every project have a signed contract covering scope, fees, markup, and who owns ordered goods? ☐ Yes ☐ No  
 IF NO, EXPLAIN

3-2 If yes to 2-1, are client deposits kept in a separate account until goods are ordered? ☐ Yes ☐ No  
 IF NO, EXPLAIN

3-3 If yes to 2-1, are clients given order confirmations and delivery updates in writing? ☐ Yes ☐ No  
 IF NO, EXPLAIN

3-4 Are client approvals of finishes, sizes, and quantities signed before ordering? ☐ Yes ☐ No  
 IF NO, EXPLAIN

3-5 Are the client's own measurements checked against site measurements before ordering? ☐ Yes ☐ No  
IF NO, EXPLAIN

3-6 Does the contract say who bears the loss if a vendor goes out of business or goods arrive damaged? ☐ Yes ☐ No  
IF NO, EXPLAIN

3-7 For commercial work, are finishes and fabrics checked against fire-rating and accessibility rules? ☐ Yes ☐ No  
IF NO, EXPLAIN

3-8 If yes to 2-3, is a licensed architect or engineer used where state law requires one? ☐ Yes ☐ No  
IF NO, EXPLAIN

3-9 Has a client disputed fees, deposits, undelivered goods, or a specification error? ☐ Yes ☐ No  
IF YES, EXPLAIN

#### 4 INSTALLATIONS, STAGING & CONTRACTORS

4-1 If yes to 2-2, do contractors and installers carry their own insurance naming the firm as additional insured? ☐ Yes ☐ No  
IF NO, EXPLAIN

4-2 Are client floors, walls, and existing furnishings protected during delivery and installation? ☐ Yes ☐ No  
IF NO, EXPLAIN

4-3 Are tall furniture, mirrors, and art anchored to walls on installation? ☐ Yes ☐ No  
IF NO, EXPLAIN

4-4 If yes to 2-4, is staging inventory insured while in vacant homes and in storage? ☐ Yes ☐ No  
IF NO, EXPLAIN

4-5 Has a client claimed property damage or injury from an installation or staged item? ☐ Yes ☐ No  
IF YES, EXPLAIN

#### 5 COVERAGE & LOSS HISTORY

Attach currently valued loss runs for the last 5 years.

| PROFESSIONAL (E&O) LIMIT (\$) | GENERAL LIABILITY LIMIT (\$) | INLAND MARINE / INVENTORY (\$) | CURRENT CARRIER / PREMIUM |
|-------------------------------|------------------------------|--------------------------------|---------------------------|
| <input type="text"/>          | <input type="text"/>         | <input type="text"/>           | <input type="text"/>      |

5-1 Has a claim or lawsuit been made against the firm in the past 5 years? ☐ Yes ☐ No  
IF YES, EXPLAIN

5-2 Has coverage been declined, cancelled, or non-renewed in the past 3 years? ☐ Yes ☐ No  
IF YES, EXPLAIN

6 SIGNATURE & FRAUD WARNING

The undersigned declares that the statements and answers given in this supplemental are true, complete and correct to the best of their knowledge, and that no material fact has been withheld or misstated. The applicant agrees that this supplemental, together with all ACORD applications and attachments, forms the basis of any submission to insurers and may be relied upon by them. Signing this supplemental does not bind coverage. This supplemental is an intake document prepared by Cory Washington & Co. LLC to support carrier submission; it does not itself provide coverage.

**FRAUD NOTICE:** Any person who knowingly and with intent to defraud any insurance company or other person files an application for insurance containing any materially false information, or conceals for the purpose of misleading information concerning any fact material thereto, may be committing a fraudulent insurance act, which is a crime and may subject such person to criminal and civil penalties. State-specific fraud warnings appear on the insurer's application.

|                                                   |                                     |             |
|---------------------------------------------------|-------------------------------------|-------------|
| APPLICANT / AUTHORIZED SIGNATURE (TYPE FULL NAME) | TITLE                               | DATE        |
| <div></div>                                       | <div></div>                         | <div></div> |
| PRODUCER — CORY WASHINGTON & CO. LLC              | PRODUCER SIGNATURE (TYPE FULL NAME) | DATE        |
| <div></div>                                       | <div></div>                         | <div></div> |